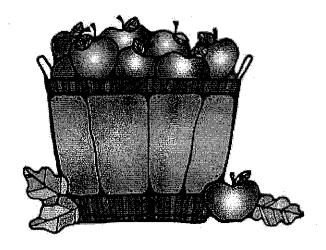
LAKE PRESTON SCHOOL DISTRICT #38-3 300 I<sup>ST</sup> STREET NE LAKE PRESTON, SD 57249

POSTAL CUSTOMER

# Lake Preston School District September 2017





#### LAKE PRESTON PUBLIC SCHOOL

300 1st St. NE Lake Preston, SD 57249

High School: Elementary:

605-847-4455 605-847-4464

Fax:

605-847-4311

A Proud History of Education Since 1902

www.lakepreston.k12.sd.us

Tim Casper Supt. / Secondary Principal Tim.Casper@k12.sd.us

Dana Felderman Elementary Principal <u>Dana,Felderman@k12.sd.us</u>

Kristi Curd Business Manager Kristi.Curd@k12.sd.us

August, 2017

Welcome back everyone, school is off to a great start!

Along with some publishing requirements, I do have some things I would like to address in this newsletter. The first topic is the utilization of our Infinite Campus Messenger. (ICM). ICM is an updated program that works through our current DDN Campus, your Parent Portal. In an effort to improve communication between parents and school we utilize a telephone/text/email broadcast system that will enable school personnel to notify all households and parents/students by phone/text/e-mail within minutes of an emergency or unplanned event. This service may also be used from time to time to communicate general announcements or reminders. Please check your voice mail for your message before you call the school.

Secondly, I would like to stress to all students that self-discipline is a very important trait. Taking care of personal hygiene, dressing properly for school and school functions, concentrating on grades all deal with a person's self-discipline. I would hope that our students would make the right choices when issues come up dealing with school and after school functions. If so, self-discipline will be their main ingredient for a lifetime! Please steer your child in the right direction.

Safety is always an issue at schools. Playgrounds, after school functions, and driving to and from school will always be major concerns for all of us. Please make an effort to slow down around the schools. Please talk to your child at home about this. Also stress to your children the importance of acting nice on the playgrounds, and at our games after school. Supervision is the key! BE NICE is our school motto!

I would like to thank all the volunteers who help at our school. Let's all have a great year!

Kids First, Every Child, Every Day!

Tim Casper

2017 SUNDAY	<b>24</b>	September Market	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
the desired control co	Substance and the substance of the subst	67	30	<b>M</b>	01 No School	05
27	No School	<b>05</b> Super Nachos Carrots Peaches WG Cookie	<b>06</b> Chicken Pattie WG Bun Green Beans Oranges	<b>07</b> Popcorn Chicken Mashed Potatoes Pineapple WG Dinner Roll	<b>08</b> Hamburgers WG Bun Corn Mixed Fruit	60
The state of the s	11 Grilled Cheese Baked Beans Applesauce	12 Turkey Subs WG Bun Carrots Pears	13 Corn Dogs Mixed Vegetables Mandarin Oranges	14 Chicken Nuggets Green Beans Peaches	15 Hotdogs WG Bun Baked Beans Pears	16
To the second se	18 Italian Dunkers w/ Marinara Sauce Mixed Vegetables	19 Taco Burger Corn Peaches	20 Crispitos w/ Cheese Sauce Green Beans Pears	21 WG Spaghetti w/ Meat Sauce Pineapple WG Bread Sticks	<b>22</b> No School	23
24	<b>25</b> Enchilada Hotdish Com Pears	<b>26</b> Chicken Stirfry Brown Rice Pineapple	<b>27</b> Pepperoni Pizza Green Beans Peaches	28 Chicken Fajitas WG Shell Carrots	<b>29</b> Mini Tacos Corn Pears	30
TOTAL TO SAID OF THE SAID OF T	02	The breakfast meni veggie bar, peanut l	The breakfast menu includes: fruit, toast, cereal and milk. The lunch menu also includes: fruit and veggie bar, peanut butter sandwiches and milk. *This institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability	t, cereal and milk. T d milk. *This institut or, national origin, s	The lunch menu also ion is prohibited from ex, age or disability	includes: fruit and n discriminating on



### LAKE PRESTON PUBLIC SCHOOL

300 14 St. NE Lake Preston, SD 57249 www.lakepreston.k12.sd.us

HS/JH Office (605) 847-4455 Tim Casper

Elementary Office (605) 847- Fax Number (605)

847-4311

September 2017

Greetings Parents/Community Members,

Welcome back Diver students, parents, and community members to the 2017-2018 school year! Summer always tends to fly by but I could not be more excited to be back in the school building. I am Dana Felderman the Elementary Principal, Title I Coordinator, and Co-Athletic Director in the Lake Preston School. Please feel free to stop by and say hello or give me a call with any questions or concerns that you may have. If you are visiting the school, please use the west entrance (Door #1) during school hours.

At Lake Preston School, we will be offering the afterschool program for grades K-6, called Kids First from Monday to Thursday afternoons from 3:32 p.m. to 5:30 p.m. The program is free and is supervised be an adult. Kids First is coordinated this year by Cathy Nelson. She has worked in the Kids First Department in the past and understands the importance of homework assistance, a variety of educational activities, and student play. A schedule will be sent out each month in the newsletter on important dates and times.

With new personnel, there comes a variety of changes that may occur within a school year. My duty is to decide what has been working in the past and what we need to improve on as a school district. There may be modifications in the elementary setting that may be different than previous years. We need to find out what suits our students, teachers, and parents to the best of our abilities. Communication is a valuable asset that we will try to utilize to our full potential within our building.

Understand that I have high expectations for myself and I will have high expectations of the students, staff, and parents throughout the year. I will be speaking to your children within the first couple days of school about the expectations that the school has of them. Please talk to your children about their day and ask them what they learn here at school. Parent involvement is crucial to a child's success and promotes learning. America's greatest invention is the start of public education and we will do our best to accommodate all of the children that call our school district their home.

We have a school full of great kids, teachers, and faculty and I am looking forward to having a great year!

Mr. Dana Felderman Elementary Principal

Jana M. Felderman

## Lake Preston School Activities September 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 NO SCHOOL (State Fair) FB Deubrook (H) 7:00 Parents Night 6:40 Athletic Booster meal	2
m	4 NO SCHOOL (Labor Day)	5 Kids First After School programs starts Cheer @ Dell Rapids Invite TBA Fall pictures done	6 Region music meeting @ Watertown 4:30	7 VB DRSM @ Dell Rapids 6:00 JH 4:30 XC @ DeSmet Invite 4:00	8 FB @ Elkton 7:00	9 VB Clark-WL Invite @ Clark 9:00 ACT Test date JH FB DVC Jamboree @ Elkton 9:00
10 Homecoming Week Theme: Movies	11 School Board 5:30 Coronation 7:30 JV FB Elkton @ 5:00 School planning meeting 4:45	12 XC @ Arlington Invite 4:00 Reverse Safety Drill Cheer Pheasant Invite @ Redfield 6:30	13 Planned bus drill 4yr-11th grade & staff school pictures	14  VB @ Iroquois 6:30 JH 5:15  3yr old school pictures DeSmet Land Judging	15 2:00 Dismissal Homecoming Day Parade 1:00 FB ORR @ Arlington 7:00/ JH 4:30 HSActivities @ LP gym 9- 11 w/Arlington	16 VB LP Invite (H) 9:00
17	18 XC Deuel Invite @ Clear Lake 4:00 Jr/Sr College planning days @ Brkgs 12:30 JV FB @ Colman 4:30	19 VB Hendricks, MN (H) 6:00 Local Oral Interp work- shop 3:30	2:00 Dismissal (Staff Inservice) XC @ Dell Rapids Invite 2:30 Midterms due at noon	VB ORR (H) 7:00 (No JH) Senior privileges start Cheer Sioux Valley Invite @ Volga 6:00 Marching @ Arlington	22 Music Trip  NO SCHOOL for students (Staff In-service)  ACT Registration deadline (Oct. 28) FB Bye week	23 Music Trip JH/JV FB Jamboree @ Hamlin 9:00
24 Music Trip	25	26 VB GPL (H) 6:00 Oral Interp DVC @ Arlington 9:00	27 XC @ Colman-Egan In- vite 1:00	28	29 FB @ Castlewood 7:00 Marching at Sioux Valley	30

## **Music Trip 2017**

The Lake Preston High School Band & Chorus will be taking a music trip on September 22-24. Students and chaperones will travel to Minneapolis where they will tour the US Band Stadium (Go Vikings!), have a blast at Valleyfair, go back in time at the Renaissance Festival, shop & explore at the Mall of America, and finally attend the Broadway production of Aladdin at the Orpheum.

Students have worked hard over the past year earning money for the trip. Thank you to all who have generously supported these students!



## THE ORIGINAL BOX TOPS FOR EDUCATION

#### **HOW CLIP WORKS**



Clip is the original and most recognized way to earn cash for your school with Box Tops for Education. Through the Clip program, school supporters help make a difference for your school

every time they buy groceries.

#### Clip and earn in three easy steps:

#### 1. Clip Box Tops

Clip Box Tops coupons from hundreds of products found throughout your local grocery store. Each Box Tops coupon is worth 10¢ to your school.

#### 2. Send Box Tops to School

Encourage students, parents and faculty to turn in their Box Tops coupons to your school. Collect the Box Tops and submit them to Box Tops for Education.

#### 3. Your School Earns Cash

Box Tops for Education will send your school a check worth 10¢ for each Box Tops coupon redeemed. Your school can earn up to \$20,000 per year through Clip.

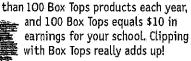
## OFFICIAL BOX TOPS FOR EDUCATION COUPONS

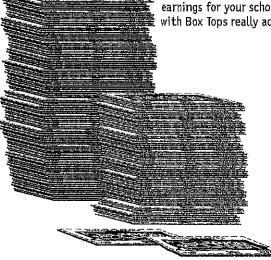
Clip this official Box Tops coupon from participating products.



## SOMETHING TO THINK ABOUT...

Even an everyday trip to the grocery store can make a difference, because every Box Top counts, The average household with kids purchases more







## Schwans-Cares.com Or call 1-855-870-7208

Campaign ID: 33867

Lake Preston Volleyball

August 29, 2017- October 12, 2017

All food delivered right to your door.



#### NOTICE OF NON-DISCRIMINATION

The Lake Preston School does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.<sup>1</sup> The following person has been designated to handle inquiries regarding the non-discrimination policies:

Tim Casper, 7-12 Principal/Superintendent 300 1st St NE Lake Preston, SD 57249 605-847-4455

For further information on notice of non-discrimination, please contact the Office for Civil Rights:

Office for Civil Rights U.S. Department of Education One Petticoat Lane 1010 Walnut Street, 3rd floor, Suite 320 Kansas City, MO 64106 Telephone: 816-268-0550

FAX: 816-268-0599; TDD: 800-877-8339

Email: OCR.KansasCity@ed.gov

<sup>1</sup>Only public elementary or secondary schools or local or state educational agencies that receive funds made available through the Department of Education should include the words "and provides equal access to the Boy Scouts and other designated youth groups."

<sup>2</sup>For use when more than one official has been designated to coordinate civil rights compliance.

#### Methods of Notification:

In accordance with the Title IX and Section 504 regulations, notification may include posting information notices, publishing in local newspapers, and publishing in newspapers and magazines operated by the school or its students, publishing in alumnae or alumni newspapers or magazines, or distributing memoranda or other written communications to students and employees. In addition, recipients are required to include a statement of nondiscriminatory policy in any bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees. As noted in the pertinent Section 504 regulation, schools may meet this requirement either by including appropriate inserts in existing materials and publications or by revising and reprinting the materials and publications.

Neither the Title VI regulation, the Age Discrimination Act regulation, nor the Title II regulation specifies the methods to be used by recipients in publishing notices of non-discrimination.

#### CHILD FIND

The Lake Preston School District, in order to fulfill the obligations of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act is required to inform and provide full educational opportunities to all individuals with disabilities ages birth through twenty-one.

Tim Casper, Superintendent of the Lake Preston School District needs your assistance to identify, locate, and evaluate all children with disabilities. This public awareness notice is to inform parents and other individuals/agencies of the availability of educational services and related services to all individuals who reside within the jurisdiction of the Lake Preston School District and who are between the ages of birth through twenty-one, regardless of the severity of their disability. This includes individuals in all public and private agencies and institutions and highly mobile children with disabilities, such as migrant and homeless children, who reside within the legal boundaries of the district.

Anyone aware of an individual who may benefit from educational services and related services is encouraged to call the Lake Preston School District, at 605-847-4455.

#### **Methods of Notification:**

- 1. Newspaper release in the local district paper.
- 2. Radio announcement within local districts coverage areas.
- 3. Information published in the individual district's student handbook or newsletter.
- 4. Written material will be made available to interested parties within the jurisdiction of each school district.
- 5. Information will be published within each district's local paper regarding screening activities to be conducted for children ages' birth through five years.
- 6. Preschool screening will occur periodically throughout the school year at each of the NESC districts.
- 7. Written information will be displayed to make the public aware of the child find activities by each school.
- 8. Referrals will be addressed on an on-going basis throughout the year when brought to the attention of district personnel.

#### **PUBLIC INFORMATION**

The Lake Preston School District has the following documents available for review by parents of children with disabilities and to the general public:

- 1. Comprehensive Plan for Special Education.
- 2. IDEA Federal Applications for Funds.
- 3. Special Education Accountability/Monitoring Final Report.
- 4. Applications, evaluations, periodic program plan or reports relating to federal programs including auditor's reports, statements of assurance, budget, and grant materials.

## IDEA Regulation 300.212 SPED Comprehensive Plan

The school district will make available to parents of children with disabilities and to the general public all documents relating to the district's eligibility under Part B of the Individuals with Disabilities Education Act.

#### Methods of Notification:

- 1. Publish in local newspaper.
- 2. Website

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1. The right to inspect and review the student's education records within 45 days after the day the Lake Preston School receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- 3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

  One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a

disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202

[NOTE: In addition, a school may want to include its directory information public notice, as required by §99.37 of the regulations, with its annual notification of rights under FERPA.]

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10)

Information the school has designated as "directory information" under  $\S 99.37$ .  $(\S 99.31(a)(11))$ 

#### MODEL NOTICE FOR DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Lake Preston School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Lake Preston School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Lake Preston School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Lake Preston School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by the first day of school, **August 17**, **2017**. **Lake Preston School District** has

designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- · Weight and height of members of athletic teams
- · Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

#### When to Notify:

 "FERPA regulations at 34 CFR 99.7(a)(1) state that "each educational agency or institution shall annually notify parents of students currently in attendance, or eligible students currently in attendance, of their rights under the Act and this part (the regulations)."

#### Methods of Notification:

- FERPA does not specify the means of notification, other than by any means reasonably likely to inform the students. Examples include student handbook, school newspaper or catalog, local newspaper, inclusion in student's registration packet.
- Based on available guidance, it is possible to conclude that FERPA does not require a school to: advise parents in person of their rights; request that parents sign and return an acknowledgement of receipt; or even send the notice to parents in a separate mailing.
- Schools do not have to individually notify parents and eligible students but do have to notify them by any means that are reasonably likely to inform the parents or eligible students of their rights.
- The following is taken from a handout provided at the School Law Seminar held on October 1, 2014, in Sioux Falls, SD. It was presented by Lester Nies, Hood & Nies, P.C., Spearfish, SD.

"FERPA's publication requirements are not specific, but are best described by the following: "FERPA does not require a school to notify eligible students individually of their rights under FERPA. Rather, the school may provide the notice by any means likely to inform eligible students of their rights. Thus, the annual notification may be published by various means, including any of the following: in a schedule of classes; in a student handbook; in a calendar of school events; on the school's website (though this should not be the exclusive means of notification); in the student newspaper; and/or posted in a central location at the school or various locations throughout the school. Additionally, some schools include their directory information notice as part of

the annual notice of rights under FERPA." (February 2011 Guidance for Eligible Students). Note that only including FERPA rights notice and Directory Information notice in the school district policy manual may not be deemed sufficient public notice in comparison to the language of the FPCA Guidance.

#### PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

This is probably the public notice that creates the most questions.

Statute: 20 U.S.C. § 1232h. Regulations: 34 CFR Part 98.

PPRA applies to the programs and activities of an SEA, LEA, or other recipient of funds under any program funded by the U.S. Department of Education. It governs the administration to students of a survey, analysis, or evaluation that concerns one or more of the following eight protected areas:

- 1. political affiliations or beliefs of the student or the student's parent;
- 2. mental or psychological problems of the student or the student's family;
- 3. sex behavior or attitudes;
- 4. illegal, anti-social, self-incriminating, or demeaning behavior;
- 5. critical appraisals of other individuals with whom respondents have close family relationships;
- 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- 7. religious practices, affiliations, or beliefs of the student or student's parent; or 5
- 8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

PPRA also concerns marketing surveys and other areas of student privacy, parental access to information, and the administration of certain physical examinations to minors. The rights under PPRA transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

LEAs must provide parents and eligible students effective notice of their rights under PPRA. The notice must explain that an LEA is required to obtain prior written consent from parents before students are required to submit to a survey that concerns one or more of the eight protected areas listed above, if the survey is funded in whole or in part by Department funds. For surveys that contain questions from one or more of the eight protected areas that are not funded in whole or in part with Department funds, LEAs must notify a parent at least annually, at the beginning of the school year, of the specific or approximate date(s) of the survey and provide the parent with an opportunity to opt his or her child out of participating. LEAs must also notify parents that they have the right to review, upon request, any instructional materials used in connection with any survey that concerns one or more of the eight protected areas and those used as part of the educational curriculum.

LEAs must notify parents of their rights under PPRA and of these policies at least annually at the beginning of the school year. LEAs must also notify parents within a reasonable period of time if any substantive change is made to the policies. (This notification requirement may be included in the general notification of rights under PPRA.) An LEA is not required to develop

and adopt new policies if the SEA or LEA had in place on January 8, 2002, policies covering the requirements set forth in this law. However, the LEA must still provide annual notice of these policies to parents.

In addition, an LEA must "directly" notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys listed below and provide an opportunity for parents to opt their child out of participation in the specific survey or activity. The notification must be provided at least annually at the beginning of the school year and must provide the specific or approximate dates during the school year when activities described below are scheduled, or expected to be scheduled. If the LEA is unable to identify the specific or approximate dates of the activities or surveys requiring specific notification at the beginning of the school year, it must provide this notification to parents once the activity or survey is scheduled. Parents should be provided reasonable notification of the planned activities and surveys and be provided an opportunity to opt their child out, as well as be provided with an opportunity to review any pertinent surveys. A model specific notification for use by LEAs is attached and may also be obtained on the Web site noted at the end of this guidance. LEAs must offer an opportunity for parents to opt their child out of participating in the following activities:

- The administration of any survey concerning one or more of the eight protected areas listed above if it is not funded in whole or in part with Department funds. (LEAs must obtain active consent, and may not use an opt-out procedure, if the survey is funded in whole or in part with Department funds);
- Activities involving the collection, disclosure, or use of personal information collected from students for marketing purposes, or to sell or otherwise provide the information to others for marketing purposes; and
- Any non-emergency, invasive physical examination or screening that is 1) required as
  a condition of attendance; 2) administered by the school and scheduled by the school
  in advance; and 3) not necessary to protect the immediate health and safety of the
  student, or of other students. This law does not apply to any physical examination or
  screening that is permitted or required by State law, including physical examinations
  or screenings permitted without parental notification.

The Family Policy Compliance Office address and telephone number are as follows:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, S.W. Washington, D.C. 20202 (202) 260-3887

Informal inquiries may be sent to FPCO via the following email addresses: FERPA@ED.Gov and PPRA@ED.Gov. The FPCO Web site address is: www.ed.gov/fpco.

## MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-
- 1. Political affiliations or beliefs of the student or student's parent;
- 2. Mental or psychological problems of the student or student's family;
- 3. Sex behavior or attitudes;
- 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5. Critical appraisals of others with whom respondents have close family relationships;
- 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- 7. Religious practices, affiliations, or beliefs of the student or parents; or
- 8. Income, other than as required by law to determine program eligibility.
- •Receive notice and an opportunity to opt a student out of -
- 1. Any other protected information survey, regardless of funding;
- 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scollosis screenings, or any physical exam or screening permitted or required under State law; and
- 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- •Inspect, upon request and before administration or use -
- 1. Protected information surveys of students;
- 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

Lake Preston School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Lake Preston School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Lake Preston School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Lake Preston School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- •Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- •Administration of any protected information survey not funded in whole or in part by ED.
- •Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, D.C. 20202-5901

## PPRA Notice and Consent/Opt-Out for Specific Activities [LEAs should adopt the following model form as appropriate]

The below is a model form if and when you conduct any of the eight certain activities.

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires **Lake Preston School District** to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

- 1. Political affiliations or beliefs of the student or student's parent;
- Mental or psychological problems of the student or student's family;
- 3. Sex behavior or attitudes;
- 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5. Critical appraisals of others with whom respondents have close family relationships;
- 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- 7. Religious practices, affiliations, or beliefs of the student or parents; or
- 8. Income, other than as required by law to determine program eligibility.

This parental notification requirement and opt-out opportunity also apply to the collection, disclosure or use of personal information collected from students for marketing purposes ("marketing surveys"). Please note that parents are not required by PPRA to be notified about the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. Additionally, the notice requirement applies to the conduct of certain physical exams and screenings. This includes any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student. This does not include hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required by State law.

Following is a schedule of activities requiring parental notice and consent or opt-out for the upcoming school year. This list is not exhaustive and, for surveys and activities scheduled after the school year starts, the Lake Preston School District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities, an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

[The following are only examples of PPRA notices and consent/opt-outs that may be used by school districts for protected information surveys or marketing surveys. School districts will need to tailor their notices and consent/opt outs depending on their specific activities, as required by PPRA.]

[For surveys that contain questions from one or more of the eight protected areas noted above:]

Date: 2017-2018 School year

Grades: Eight and Nine

Activity: ABC Survey of At-Risk Behaviors.

Summary: This is an anonymous survey that asks students questions about behaviors such as drug and alcohol use, sexual conduct, violence, and other at-risk behaviors. The survey also asks questions of a demographic nature concerning family make-up, the relationship between parents and children, and use of alcohol and drugs at home.

[Note to schools: We recommend that the notice inform parents that they may submit a request to a specified school official or office in order to review the protected information survey and that the school official or office will notify the parent of the time and place where the parent may review this. A parent has the right, upon request, to review this protected information survey.]

[Note to schools: If the survey in question is administered as part of an applicable program of the U.S. Department of Education (ED program), such as through an ED-administered grant program and the student is required to submit to the survey, prior "active" consent is required, as in the first example. If the survey is not administered as part of an ED program or the student is not required to submit to the survey, then the school should use the second example of an opt-out notice.]

Consent [only for protected information surveys that are administered as part of an ED program and to which the student is required to submit]: A parent must sign and return the consent below no later than [insert return date] so that your child may participate in this survey.

Sa	m	nl	e	cor	ารค	n	t	:
Ju	111	$\boldsymbol{\nu}$	•	-	100	11	•	

I[parent's name]give my consent for[ $\alpha$ of At-Risk Behaviors on or about February 3, 2018	
Parent's signature	
Please return this form no later than[insert da Casper, 300 1 <sup>st</sup> St NE, Lake Preston, SD 57249	te] to the following school official: Tim

Opt-out [for any protected information survey that is not administered as part of an ED program or to which the student is not required to submit]: A parent must sign and return this opt-out form no later than [insert return date] [OR] Contact Tim Casper at 605-847-4455 no later than [date] if you do not want your child to take the ABC Survey of At-Risk Behaviors on or about February 3, 2018.

[For marketing surveys:]

[Note to schools: Certain information that would not generally be considered harmful or an invasion of privacy if disclosed – such as names, addresses, and telephone listings – may be 3 designated as "directory information" in a public notice under the Family Educational Rights and Privacy Act (FERPA) and subsequently disclosed if the parents or eligible students do not opt out of the disclosure. Instead of using a format similar to that set forth in these Model Notices, schools may meet PPRA notice requirements for specific marketing activities that involve only the disclosure of designated "directory information" by allowing parents or eligible students to opt out of the disclosure of the designated "directory information" at the start of each school year; if the parents or eligible students opt-out of the disclosure of their children's or their "directory information," then the school may not disclose their children's or their "directory information" for marketing activities. In addition to the "directory information" notice discussed above, under applicable PPRA requirements, please note, however, that school districts must also directly notify parents of the specific or approximate dates during the school year when the marketing activities are scheduled or expected to be scheduled.]

Date: 2017-2018 School Year Grades: Nine through Twelve

Activity: Student-Based Commercial Services

Summary: Lake Preston School District collects and discloses, or allows businesses to collect, use, or disclose personal information collected from students, including names, addresses, telephone listings and Social Security numbers. These businesses provide student-based products and services, such as computer equipment, sports clothing, school jewelry, and entertainment products.

[Note to schools: If this collection of personal information from students involves a marketing survey, we recommend that the notice inform parents that they may submit a request to specified school official or office to review the marketing survey and that specified school official or office will notify the parent of the time and place where the parent may review this. A parent has the right, upon request, to review this marketing survey before it is administered or distributed to a student.]

Opt-out: A parent must sign and return this opt-out form no later than [insert return date] [OR] Contact [school official] at [telephone number, email, address, etc.] no later than [date] if you do not want your child to participate in this marketing activity on April 14, 2018.

Consent: A parent also must sign and return the attached consent form no later than [insert return date] in order for your child's Social Security number to be disclosed for this maketing activity.

[Sample consent: I[parent's				
disclosed to businesses that prov				
equipment, sports clothing, scho	ool jewelry, and ente	ertainment pr	oducts, on April 14,	2018.
	Parent's signature			
Please return this form no later th	han[insert date]_	to the follov	ving school official: [	Provide
name and mailing address.]				

[Note to schools: While some of the information – names, addresses, and telephone listings – may be designated and disclosed as "directory information" under the Family Educational Rights and Privacy Act (FERPA), schools that permit marketing activities that involve the disclosure of students' Social Security numbers may not use an opt-out procedure and must obtain prior written consent in accordance with § 99.30 of the FERPA regulations.]

#### When to Notify:

• LEA's must notify parents at least annually at the beginning of the school year of their rights under PPRA.

#### Methods of Notification:

• Examples include student handbook, school newspaper or catalog, local newspaper, inclusion in student's registration packet.

	-26 State B Rapid City	Region 3B Estelline	<b>5/10</b> DVC Estelline 1:00	Relays	5/4-5 Howard Wood Sloux Falls IBA	Sioux Valley Invite Volga	Dan Barker Relays Madison	Par Silligan Auntin Invite Estenine	Det Cillians Aleman Tarita - Catallina	Invite	Clear Lake	4/12 Booster Club Relays DeSmet 1:00	<b>4/10</b> Chester Booster Relays Chester 3:30	4/7 Vince Relays Elkton 10:00	SDSO HIVILE BLOOKINGS	CONTRACTOR CONTRACTOR	2/20 Pan I spron Vermillion 11:20	Mach Club Wash	IDHS Track 2018		5-17 State B Aherdeen	Sweet 16 TRA	Final 4 Regions Huron	2nd Rd. Regions TBA	2/26 1st Ranions TRA TRA	ane periodi Imprincis	Filton-Lake Renton Filton	Comdination Lake Presion	GPL (DH) Watertown	SW (DH) Huron	Arlington Arlington	1/23 Florence-Henry Lake Preston 5:00	DVC Finals Deubrook	DVC Tourney Lake Preston	DVC Tourney Lake Preston	2 DRSM (DH) Lake Preston	Waverly-SS Lake Preston	1/2 Castlewood (DH) Take Preston 5:00	vs. Deile	12/30 Entringer Classic Brookings 3:00	<b>LZ/ZO</b> Switter elaste vs. Diookings 5:15	Chiffel Classic of Lake Mesicil	Teachor wante	White	12/12 Wolsey- Wolsey 5:00	DeSmet (DH) DeSmet	Date Opponent Place Time	LPHS Boys Basketball 2017-18	
-	10/20 State Rapid City TBA	Take Drecton Touth Lake Drecton	Corn Palace Invite Mitchell	Sioux Valley Invite Volga	Pheasant Invite Redfield	Dell Rapids Invite Dell Rapids	Date Meet Place Time	A-LP Competitive Cheer 2017	10/21 State B Rapid City TBA	Region 28 Trene	DVC	Company Triving Company	Colman Coll Rapids	Dell Danish Taying Cicus tuke	Deuel Invite Clear Lake	Arlington Invite Arlington	9/7 DeSmet Invite DeSmet 4:00	Parkrook Tauto	Moet Place	PHS Cross Country 2017	3/8-10 State B Brookings	Sweet 16	Email 4 Regions Madison	Zin Kd. Regions IBA	2/19 1 <sup>st</sup> Rd. Regions IBA	2/13 Elkton-Lake Benton Elkton	2/9 ORR Lake Preston	2/5 Wolsey-Wessington Lake Preston	2/2 Colman-Egan Lake Preston		<b>1/27</b> JVC (DH) Huron	1/26 Arlington Arlington	Florence-Henry Lake Preston	DVC Finals	1/10 DVC fourney TRA	1/16 DW Tallian TBA	1/3 Products Lake Preston	1/4 Hendricks MIN Hendricks	1/2 Castlewood (DH) Lake Freston	12/28 Switter classic vs. Langiord Brookings	12/18 Estelline Lake Preston	1.2/1.6 Entringer Classic vs. ORK Colman	LA/14 Deublook Write	lourney White	12/9	12/8 DeSmet (DH) DeSmet	Date Opponent Place	LPHS Girls Basketball 2017-2018	
			9/23 Jamboree Hamlin TBA	<b>9/11</b> Elkton-LB Elkton 4:30	<b>8/28</b> DeSmet DeSmet 5:15	Hamlin LP	<u>Date</u> <u>Opponent</u> <u>Place</u> <u>lime</u>	小 A-LP Junior Varsity Foo		11/9 State Finals Vermillion 11:00	11/3 Semi-finals TBA TBA	6 Quarter-finals TBA	1 <sup>st</sup> Round 1BA	Colman-Egan Colman	Estelline Arlington	Casicwood	Bye Week		Elkton-Lake Benton Elkton	Deubrook Area Lake Preston	5 DeSmet DeSmet	Dell Rapids St. Mary Lake Preston	<u>Opponent</u> <u>Place</u>	N A-LP Varsity Football 2017		6-18 State B Rapid City	Sweet 16 TBA	Final 4 Regions TBA	10/31 2 Rd Regions TRA 6:00	1st DA Dominer TRA	Lake Preston	DVC Tourney Elkton	Colman-Egan Colman	10/9 Clark-WL Willow Lake 6:00	Arlington Lake Preston	Waverly-SS Waverly	GPL Lake Preston	ORR Lake Preston	Hendricks MN Lake Preston	Lake Preston Invite Lake Preston	4 Iroquois Iroquois	Clark-WL Invite Clark	DRSM Dell Rapids	Castlewood Lake Preston	Deubrook Area Lake Preston	DeSmet DeSmet	8/22 James Valley Huron 6:30	© LPHS Volleyball 2017 ©	<b>③</b>

Go Divers! Go Badgers!