

**Minutes of March 14th, 2016**

The regular meeting of the Lake Preston Board of Education was held on March 14th, 2016 in the conference room at the Lake Preston School. At 1PM President Nelson called the meeting to order. Roll Call was taken with the following members present: Brian Nelson, Joyce Carlson, Ryan Hageman, Jerod Olson, Jodi Tolzin and Christy Woodcock, absent: Ryan Sauter.

Also present were the school administrators-Supt. Casper, Elem. Principal Lamphere, Bus. Mgr. Curd, Tech Coordinator Odegaard, and teacher representatives-Lynne Brown, Dana Felderman, Alecia Erstad, Cathy Nelson, and Dave Schmidt along with Mikala, representing the newspaper; also arriving during the meeting was Joan Wollschlager.

Time was allocated for public comment-none was heard.

**ACTION 76** - Motion by Carlson, second by Woodcock to approve the agenda as presented as the order of business. All voted aye, motion carried.

**ACTION 77** - Motion by Tolzin, second by Woodcock to approve the consent agenda of: the February 8<sup>th</sup> Minutes as published; February 2016 Financial Statements as presented, with the summary of cash balances as follows; and the March claims as follows. All voted aye, motion carried.

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS and CASH BALANCES

	Feb-16	General	Cap.Out	Sp.Ed	Pension
<b>Beginning Balance</b>		<b>\$189,460.71</b>	<b>\$ 1,269,441.41</b>	<b>\$25,711.26</b>	<b>\$25,948.88</b>
<b>REVENUES</b>					
Ad Val Taxes,Gross Receipts		\$ 15,655.33	\$ 6,811.57	\$ 4,266.45	\$ 907.70
County Apport		\$ 548.04			
St.& Fed.Aid		\$ 38,633.16	.	\$ 613.06	
Int.,Adm,Rentals		\$ 1,406.16	\$ -	\$ -	
<u>Expenditures</u>		\$(153,074.22)	\$( 8,337.20)	\$(26,475.90)	\$ -
<b>Ending Cash Balance</b>		<b>\$ 92,629.18</b>	<b>\$ 1,267,915.78</b>	<b>\$ 4,114.87</b>	<b>\$ 26,856.58</b>
		<b>Food Serv</b>	<b>Driver Ed</b>	<b>T&amp;A</b>	
<b>Beginning Balance</b>		<b>\$ (2,827.63)</b>	<b>\$ 1,666.13</b>	<b>\$ 66,841.16</b>	
<u>Revenue</u>					
Sales		\$ 6,014.50	\$ -		
Fed/State Reimb		\$ 4,843.46			
Fees/Fundraisers			\$ 300.00	\$ 10,688.17	
<u>Expenditures</u>		\$(10,555.26)	\$ -	\$(4,876.71)	
<b>Ending Cash Balance</b>		<b>\$ (2,524.93)</b>	<b>\$ 1,966.13</b>	<b>\$ 72,652.62</b>	

GENERAL FUND

Supplies: A-OX Welding \$29.51, Discover \$861.08, General Parts \$108.14, General Wood Supply \$99.12, Hillyards \$237.48, Josten's \$38.98, Maynard's Food Center \$67.45, Office Depot \$888.64, Office Peeps \$100.70, Prairie Ag \$243.13, Schmitt Music \$166.08, School Specialty \$83.98, D. Bindert \$4.18 Dues: First National Bank \$20.00, SDHSAA \$1,071.94 Services: Heiman Fire Equipment \$102.50, Imprest \$1,254.21 Lake Preston Auto \$569.67, NESC \$268.49, R. Olson \$425.00, R. Schultz \$60.00 Publications: Lake Preston Times \$298.43 Salaries: \$100,130.10 Benefits: \$32,210.56

General Fund Total \$139,339.37

CAPITAL OUTLAY FUND

Utilities: Centurylink \$390.58, City of Lake Preston \$334.64, Cook's Wastepaper \$175.34, Northwestern Energy \$1,325.59, Ottertail Power \$2,059.57 Fuel: Boomers \$62.19, Prairie Ag \$1,285.76 Supplies/Services: Daktronics \$425.00, Discover Card \$573.17, Office Peeps \$332.13

Capital Outlay Fund Total \$6,963.97

SPECIAL EDUCATION FUND

Tuition: Lifescape \$4,760.00, Children's Home Society \$1,721.40, Dept. of Human Services \$9,358.10,

Travel: T. Conrad \$329.36, J. Hope \$75.60 Supplies: Maynard's Food Center \$10.26 Services: NESC \$3,100.17 Salaries: \$10,456.74 Benefits: \$3,378.03

Special Education Fund \$33,189.66

#### FOOD SERVICE FUND

Food/Supplies: Cash-WA \$2,797.72, Dean Foods \$800.03, Earthgrains \$171.75, Hillyards \$33.12, Maynard's Food Center \$75.21 Servall Supply \$78.73, Variety Foods \$1,194.59 Salaries: \$4943.66 Benefits: \$3413.40

Food Service Fund Total: \$13,508.21

Grand Total \$193,001.21

**ACTION 78** - At 1:04 PM, pursuant to SDCL 1-25-2 (2) motion by Olson, second by Woodcock to enter into executive session for the purpose of discussing personnel. All voted aye, motion carried. At 2:10, Dana Felderman entered executive session, exiting at 2:30.

President Nelson declared out of executive session at 2:55 pm and will reconvene after a short recess.

At 3:03 pm President Nelson declared the board back in session.

#### Old Business

**ACTION 79** - Motion by Hageman, second by Tolzin to offer Dana Felderman the position of Elementary Principal with teaching duties as assigned. All voted aye, motion carried.

**ACTION 80** - Motion by Woodcock, second by Carlson to accept the Job Description document as presented. All voted aye, motion carried.

Supt. Casper reviewed with the board the bids he received from various firms regarding a full school facilities assessment. The bids came in much higher than anticipated. No action was taken at this time.

#### Discussion & Review

Superintendent Casper reviewed the proposed Five Year Capital Outlay Plan.

Business Manager Curd briefly reviewed the budget forecast with the potential legislative bills yet to be finalized. She added that there would be a school board election held on April 12<sup>th</sup>. Four petitions were turned in for two, three year terms by Amanda Wienk, Steve Carlson, Brett Anderson, and Eric Casper.

#### NEW BUSINESS

**ACTION 81**- Motion by Olson, second by Woodcock, to accept the letter of intent to negotiate from the Lake Preston Teacher Association. All voted aye, motion carried.

**ACTION 82** - Motion by Tolzin, second by Carlson to approve 2016/17 Wellness Plan. All voted aye, motion carried.

**ACTION 83** - Motion by Woodcock, second by Hageman to approve 2016/17 Comprehensive Plan. All voted aye, motion carried.

**ACTION 84** - Motion by Hageman, second by Olson to approve the appointment of the following election workers for the school board election on April 12, 2016: Barb Hasche, Sandy Gullickson, and Mona Gunderson. All voted aye, motion carried.

**ACTION 85** - Motion by Tolzin, second by Hageman to accept the resignation of Karla Cleveland as head girls basketball coach. All voted aye, motion carried.

**ACTION 86** - Motion by Woodcock, second by Carlson to approve membership to the South Dakota State High School Activities Association for 2016/17. All voted aye, motion carried.

**REPORTS**

Assistant Athletic Director Felderman reported on the school's athletic records and participation for basketball, and gave a projection of the participation for the spring sports as well as next year's numbers. He noted that he is looking into doing our own concussion testing starting in 2017. He added that Mr. Thomsen has secured Corey Jacobsen as speaker for the upcoming Athletic Banquet.

Member Carlson gave a report from the NESC meeting. The major topic of discussion was the school pool moving to a self-insured plan. She added that the new restraint training will be extensive. She congratulated the NESC team for raising over \$10,000.00 for Special Olympics during the Polar Plunge.

Member Hageman reviewed the latest news on the legislative happenings in Pierre. HB 1182 has passed that will add \$63 million new money to schools for the purpose of raising teacher pay. He commended Joan Wollschlager as being a wonderful tour guide for our seniors when they attend the legislative session in Pierre.

Business Manager Curd stated that her tax levy example from last meeting should have said taxable value, not assessed value with all numbers being correct. She noted that she would be attending insurance pool meeting and funding formula meeting next week.

Elementary Principal reported on the successful guest luncheon for the 2nd grade; the upcoming guest day for the first grade would be March 22nd, and that Kindergarten Round-up will be held on Wednesday, March 23rd.

Supt. Casper noted that many items that he had on his report have already been covered in the meeting. He asked all to be thinking about next year's activity heads and come with ideas on how to proceed with the radio announcements that had been suspended until April meeting.

**ACTION 87** - At 4:01, pursuant to SDCL 1-25-2 (4) motion by Woodcock, second by Olson to enter into executive session for the purpose of negotiations. All voted aye, motion carried

At 4:13 pm President Nelson declared the board out of executive session.

**ACTION 88**- At 4:16 pm member Tolzin moved to adjourn, second by Woodcock. All voted aye, motion carried.

Next regular meeting will be Monday, April 11th at 6PM in the library of the Lake Preston School.

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Kristi Curd  
Business Manager

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Brian Nelson  
President of Board

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