

## Minutes of December 12, 2016

The regular meeting of the Lake Preston Board of Education was held on December 12<sup>th</sup>, 2016 in the Superintendent's Conference room at the Lake Preston School. At 5:30 PM President Nelson called the meeting to order. Roll call was taken with the following members present: Brian Nelson, Cristy Woodcock, Jodi Tolzin, Steve Carlson, Brett Anderson, and Ryan Hageman. Absent: Jerod Olson.

Also present were the school administrators-Supt. Casper, Principal Felderman, Bus. Mgr. Curd; Teacher rep Alecia Erstad along with Donna Palmlund of the Lake Preston Times. Absent: Kristi Odegaard.

The Pledge of Allegiance was led by President Nelson.

**ACTION 57** - Motion by Carlson, second by Tolzin to approve the agenda as presented. All voted aye, motion carried.

Time was allocated for public comments and conflicts disclosure, none were heard.

**ACTION 58-** Motion by Woodcock, second by Anderson to approve the minutes of the November 14<sup>th</sup> 2016 meeting. All voted aye, motion carried.

**ACTION 59-** Motion by Tolzin, second by Anderson to approve the November 2016 financial reports as presented with the summary of cash balances as follows.

### Statement of Cash Receipts, Disbursements & Cash Balances

#### Nov-16

Nov-16	General	Cap.Out	Sp.Ed	Pension
<b>Beginning Balance</b>	\$ (14,596.09)	\$ 1,362,008.09	\$ 46,194.54	\$ 7,409.26
<b>REVENUES</b>				
Ad Val Taxes,Gross Receipts	\$ 493,404.20	\$ 229,122.09	\$ 143,697.14	\$ 30,530.36
County Apport	\$ 860.47			
St.& Fed.Aid	\$ 23,601.00	.	\$ -	
Int.,Adm,Rentals	\$ 3,133.94	\$ -	\$ -	
<b>Expenditures</b>	\$ (162,864.52)	\$ (2,072.30)	\$ (42,291.09)	\$ -
<b>Ending Cash Balance</b>	<b>\$ 343,539.00</b>	<b>\$ 1,589,057.88</b>	<b>\$ 147,600.59</b>	<b>\$ 37,939.62</b>
	<b>Food Serv</b>	<b>Driver Ed</b>	<b>T&amp;A</b>	
<b>Beginning Balance</b>	<b>\$ 191.78</b>	<b>\$ 2,108.25</b>	<b>\$ 59,108.05</b>	
<b>Revenue</b>				
Sales	\$ 5,674.65			
Fed/State Reimb	\$ 3,713.59			
Fees/Fundraisers	\$ -		\$ 7,331.90	
<b>Expenditures</b>	\$ (10,043.70)	\$ -	\$ (2,438.05)	
<b>Ending Cash Balance</b>	<b>\$ (463.68)</b>	<b>\$ 2,108.25</b>	<b>\$ 64,001.90</b>	

**ACTION 60-** Motion by Anderson, second by Carlson to approve November claims with listing as followed. All voted aye, motion carried.

**GENERAL FUND:** Supplies: A-OX Welding \$29.51, Discover \$333.06, Felderman D. \$72.58, Hillyards \$683.38, Lowe's \$12.13, Maynard's \$271.14, Runnings \$109.02, Stan Houston Equipment \$1,318.40; Prairie Ag Partners: \$450.58; Services: Automatic Building Controls \$734.00, LP Auto: \$364.85, NESC \$39.72, Office Peeps \$92.32, Rodney Freeman \$164.39, Servall \$21.21; Utilities: CenturyLink \$411.33, City of Lake Preston \$276.66, Cook's Waste \$184.36, Northwestern \$1,275.19, Ottertail \$1,925.85; Dues/Fees: Elkton School \$75.00; Travel: Quality Inn \$720.00; Imprest: \$797.40; Publications: LP Times \$430.85, SD Newspaper \$180.00 **Fund total 10,972.93**

**CAPITAL OUTLAY FUND**

Improvements: Austreim's \$925.00; Equipment: Curd K. \$418.65, Discover \$658.09, ESE \$2800.00, Hauff Mid-America Sports \$1,589.00, Office Peeps \$227.48, Roy's Sport \$612.00; Maintenance: G&R Controls \$2,976.92; Imprest \$18.00 **Fund Total: \$10,225.14**

**SPECIAL EDUCATION FUND**

Tuition: Lifescapre \$4,978.00, Dept. of Human Services \$6,015.16; Supplies: Discover \$119.35; Travel: Hope J. \$151.20; Services: NESC \$4,530.00 **Fund Total: \$15,793.91**

**FOOD SERVICE FUND**

Food/Supplies: Cash WA \$623.07, Dean Foods \$525.07, Earthgrains \$154.92, Maynard's \$142.68, Variety Foods \$1,942.39; Equipment: Maxwell Food Equipment \$92.09; Dues: School Nutrition Assn \$8.00; Services: Servall \$25.06  
**Fund Total: \$3,513.28**

**Checking Account Total: \$40,505.26**

**November Payroll:** General \$111,470.46, Benefits \$36,146.36; Special Education: \$17,014.35 Benefits: \$4,679.49; Food Service: \$3,670.70, Benefits \$1,287.84; Total November Payroll: \$174,269.20

**ACTION 61-** Motion by Anderson, second by Carlson to approve payment of the LP Auto bill of \$364.85. Woodcock recused herself. All others voted aye, motion carried.

**ACTION 62-** Motion by Woodcock, second by Hageman to approve payment Prairie Ag bill of \$450.58. Nelson recused himself. All others voted aye, motion carried.

**OLD BUSINESS:**

Discussion was held regarding the continuation of the three year old preschool program. After discussion, no changes will be made to the current preschool program.

**NEW BUSINESS:**

**ACTION 63 -** Motion by Anderson, second by Hageman to adjust the Football Cooperative agreement with Arlington to split costs 50/50. All voted aye, motion carried.

**ACTION 64 -** Motion by Carlson, second by Tolzin to approve the shot-clock quote for the gym and auxiliary gym. Carlson, Tolzin, Anderson, Woodcock voted aye; Hageman voted nay; motion carried.

**ACTION 65 -** Motion by Anderson, second by Woodcock to set varsity start times for volleyball, basketball, competitive cheer as 6:00 PM. All voted aye, motion carried.

**ACTION 66 -** Motion by Hageman, second by Anderson to approve contract of Nicole Heier as Special Education teacher. All voted aye, motion carried.

**ACTION 67 -** Motion by Carlson, second by Anderson to approve increasing 4/5/6<sup>th</sup> grade boys and girls tournament expenditures to \$225. All voted aye, motion carried.

**REPORTS:**

Board Member Woodcock reported on the NESC meeting. Business Manager Curd noted that the annual audit had been completed. Elem Principal/Co AD Felderman reported that Cindy Bau from Kingsbury County emergency management toured the school and suggested an alternate tornado shelter for the elementary. Overall, she was impressed by the level of security at our school. Supt Casper reported on some good news emails and thank you notes that he received.

**ACTION 68 -** At 6:50 pm, pursuant to SDCL 1-25-2 motion by Woodcock, second by Anderson to enter into executive session for the purpose of discussing personnel. All voted aye, motion carried.

**ACTION 69** - President Nelson declared out of executive session at 7:23.

**ACTION 70** - Motion by Tolzin, second by Woodcock to adjourn the meeting at 7:24 PM. All voted aye, motion carried.

Next meeting will be **Monday, January 9, 2017** at 5:30, in the Lake Preston School District, Superintendent Conference Room.

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Kristi Curd  
Business Manager

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Brian Nelson  
President of Board

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