

## Minutes of January 8, 2018

The regular meeting of the Lake Preston Board of Education was held on January 8, 2018 in the Superintendent's Conference Room at the Lake Preston School. At noon President Nelson called the meeting to order. Roll call was taken with the following members present: Brian Nelson, Steve Carlson, Amanda Wienk, Josh Warne, Brett Anderson, Ryan Hageman, and Jerod Olson.

Also present were the Supt. Casper, Principal Felderman, Business Mgr. Curd, Tech Coord Odegaard, Teacher Rep Brown, Doug Dystra with GenPro Energy, and Palmlund with the Lake Preston Times.

The Pledge of Allegiance was led by President Nelson.

**ACTION 59-** Motion by Anderson, second by Warne to approve the agenda as the order of business with the correction of moving lighting proposal in front of bleacher discussion under old business. All voted aye, motion carried.

Time was allowed for conflicts disclosure and public comments, none were heard.

**ACTION 60-** Motion by Carlson, second by Anderson to approve the consent items of December minutes, financials, and listed bills. All voted aye, motion carried.

### Statement of Cash Receipts, Disbursements & Cash Balances

	Dec-17	General	Cap.Out	Sp.Ed	Pension
<b>Beginning Balance</b>		\$ 692,330.98	\$ 1,688,057.98	\$ 115,858.88	\$ 42,748.51
<b>REVENUES</b>					
Ad Val Taxes,Gross Receipts		\$ 65,338.28	\$ 37,413.62	\$ 21,079.35	\$ 36.56
County Apport		\$ 771.23			
St.& Fed.Aid		\$ 57,451.00	.	\$ 395.46	
Int.,Adm,Rentals		\$ 1,272.47	\$ -	\$ -	
<b>Expenditures</b>		\$ (163,149.67)	\$ (3,181.27)	\$ (31,310.28)	\$ -
<b>Ending Cash Balance</b>		<b>\$ 654,014.29</b>	<b>\$ 1,722,290.33</b>	<b>\$ 106,023.41</b>	<b>\$ 42,785.07</b>
<b>Food Serv Driver Ed T&amp;A</b>					
<b>Beginning Balance</b>		\$ 8,980.97	\$ 1,325.73	\$ 89,967.99	
<b>Revenue</b>					
Sales		\$ 4,344.20			
Fed/State Reimb		\$ -			
Fees/Fundraisers			\$ -	\$ 2,858.72	
<b>Expenditures</b>		\$ (9,564.05)	\$ -	\$ (6,390.69)	
<b>Ending Cash Balance</b>		<b>\$ 3,761.12</b>	<b>\$ 1,325.73</b>	<b>\$ 86,436.02</b>	

#### GENERAL FUND

Utilities: Century Link \$394.84, City of Lake Preston \$243.76, Cook's Waste \$193.64, Northwestern Energy \$1,489.94, Ottertail Power \$1,904.44; Fuel: Cole's Petroleum \$45.59, Prairie Ag Partners \$1,322.11; Supplies: Discover \$644.85, G&R Controls \$1,516.50, General Wood \$320.48, Hillyard \$101.70, The Library Store \$155.03, Lowe's \$178.98, Maynard's \$621.63, Office Peeps \$100.70, Runnings \$95.91, Warne, T. \$30.00; Services: Duffy, T. \$110.00, Ellis, D. \$75.00, Entringer, P. \$152.00, LP Automotive \$331.56, Malcomb, L. \$79.40, NESC \$26.32, Schepel, S. \$110.00, Schoenfish & Co. \$7,500.00; Dues/Fees: First National Bank \$20.00, Sanford Health Plan \$104.00, SD Dept. of Labor \$2,525.25, SD Dept of Public Safety \$28.00, SUI \$50.00, SD Assn of Ag Educators \$50.00; Publications: Great Plains Game & Fish \$14.97, LP Times \$283.66 Total General Fund: \$20,820.26

#### CAPITAL OUTLAY FUND

Equipment: Discover \$95.14, Hauff Sports \$241.55, Library Store \$244.39, Office Peeps \$323.67, Summit Measurement \$1,257.00; Textbooks: McGraw Hill \$16.89; Total Capital Outlay Fund: \$2,178.64

#### SPECIAL EDUCATION FUND

Services: Advance \$3,625.00, Dept Of Human Services \$5,323.05, NESC \$5,950.13; Travel: Crow, A. \$80.00; Supplies: Discover \$17.96; Tuition: Human Service Agency \$1,928.51; Total Special Education: \$16,924.65

#### FOOD SERVICE FUND

Services: Appeara \$78.86; Food/Supplies: Cash-WA \$449.79, CANS \$273.97, Dean Foods \$990.51, Earthgrains \$299.53, Maynard's \$27.14, Variety Foods \$2,120.12; Total Food Service \$4,239.92

Grand Total \$44,163.47

**December Payroll:** General \$111,397.19, Benefits \$35,351.10; Special Education: \$16,233.76, Benefits: \$4,724.29; Food Service: \$4,166.22, Benefits \$1,421.14  
Total December Payroll: \$173,293.70

**OLD BUSINESS:**

Doug Dystra from GenPro Energy presented information regarding converting our existing lighting over to LED lighting with potential energy savings and increased student learning capabilities. He would need us to publish an RFP to quote the cost of the conversion.

**ACTION 61-** Motion by Warne, second by Hageman to start request for proposal process for lighting improvements as per GenPro's request. All voted aye, motion carried.

Supt. Casper and Principal Felderman presented three quotes for replacement of main gym bleachers, with recommendation to go with the lowest bid from Seating and Athletic Facility Enterprise (SAAFE).

**ACTION 62-** Motion by Wienk, second by Hageman to approve purchasing bleachers and accessories per proposal from SAAFE for \$82,424.00. Hageman, Warne, Wienk, and Nelson voted aye; Carlson, Olson, and Anderson voted nay, motion carried.

Supt Casper presented proposals for adding central air for the music room, re-roofing above music room, and re-roofing above main gym.

**ACTION 63 -** Motion by Anderson, second by Olson to accept Perry Electric's proposal for Central Air for music room for \$15,171 and Pro-Tec Roofing's proposals for re-roofing above the music room for \$19,780.00 and above main gym for \$48,650.00 All voted aye, motion carried.

**NEW BUSINESS:**

**ACTION 64:** Motion by Olson, second by Carlson to set election date as April 10, 2018 in conjunction with city elections, if applicable. All voted aye, motion carried.

**ACTION 65:** Motion by Carlson, second by Wienk to approve Audit report and DLA Letter of Acceptance. All voted aye, motion carried.

**ACTION 66:** Motion by Anderson, second by Olson to approve the contract of Patty Garry as part-time custodian at the rate of \$11.13 per hour. All voted aye, motion carried.

The first reading of the 2018-19 school calendar was read, with no adjustments made.

**REVIEW/DISCUSSION:**

Discussion was held on a proposed community daycare. Supt Casper said that the school would be willing to help, but still needs more information as to the extent of help needed. He asked that the development board obtain more data.

Supt Casper and Business Manager Curd reviewed the door proposals received.

**ACTION 67:** Motion by Olson, seconded by Hageman to accept the proposal from Midwest Glass for \$26,452.00. All voted aye, motion carried.

**REPORTS:**

Anderson reported on the NESC meeting he attended, stating that they had evaluated Director Aberle, and still receiving information regarding an autism school. Legislative update by Hageman noted that legislative session was due to begin the next day and conclude on March 26<sup>th</sup>. Business Manager Curd reported that most of the year end reporting due by the 31<sup>st</sup> is complete, and is waiting on insurance pool for more information to complete the 1095's. Elementary Principal Felderman reported that it's cold and flu season, and noted that the school is taking precautions to

decrease the spread. He also asked input if we should start live-streaming games or other activities. Supt. Casper thanked the Books-4-Kids program sponsors of Prairie Ag Partners, Smith Construction, Treasure Chest, LP Auto, and McMaster's Trucking for their donations.

**ACTION 68-** Pursuant to SDCL 1-25-2-1, motion by Olson, second by Warne to enter into executive session for the purpose of discussing personnel at 1:50 PM. All voted aye, motion carried.

President Nelson declared out of executive session at 2:55 PM.

**ACTION 69-** Motion by Anderson, second by Warne to accept Superintendent Tim Casper's retirement effective on June 30, 2019 and offer Superintendent Casper a one year contract from July 1, 2018 until June 30, 2019 for \$98,000.00 with no option to buy out his leave. All voted aye, motion carried.

**ACTION 70-** Motion by Anderson, second by Warne to adjourn the meeting at 2:56 PM. All voted aye, motion carried.

Next regular meeting will be held on Monday, February 12, 2018 at noon in the Superintendent's Conference Room of the Lake Preston School District.

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Kristi Curd  
Business Manager

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Brian Nelson  
President of Board

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