

Minutes of June 12, 2017

The regular meeting of the Lake Preston Board of Education was held on June 12, 2017 in the Superintendent's Conference room at the Lake Preston School. At 5:30 PM President Nelson called the meeting to order. Roll call was taken with the following members present: Brian Nelson, Jerod Olson, Ryan Hageman, Steve Carlson, Brett Anderson, and Cristy Woodcock absent was Jodi Tolzin.

Also present were the school administrators-Supt. Casper, Principal Felderman, Business Mgr. Curd, Tech Coord Odegaard; Teacher rep Brown, Incoming Board Members Warne and Wienk, along with Palmlund of the Lake Preston Times and Brian Bindert with Meyer Insurance.

The Pledge of Allegiance was led by President Nelson.

ACTION 150- Motion by Olson, second by Woodcock to approve the agenda as the order of business. All voted aye, motion carried.

Time was allocated for public comments and conflict disclosures, none were heard.

ACTION 151- Motion by Anderson, second by Carlson to approve the minutes of the May 8, 2017 meeting. All voted aye, motion carried.

ACTION 152- Motion by Anderson, second by Olson to approve the May 2017 financial reports as presented with the summary of cash balances as follows.

ACTION 153- Motion by Anderson, second by Woodcock to approve May claims with listing as followed. All voted aye, motion carried.

ACTION 154- Motion by Woodcock second by Anderson to approve the payment of Prairie Ag statement of \$874.25. Nelson recused himself. All others voted aye, motion carried.

ACTION 155- Motion by Olson second by Carlson to approve the payment of LP Auto invoices totaling \$150.31. Woodcock recused herself. All others voted aye, motion carried.

May-17	General	Cap.Out	Sp.Ed	Pension
Beginning Balance	\$ (30,050.68)	\$ 1,684,905.08	\$ 26,900.40	\$ 42,338.71
REVENUES				
Ad Val Taxes,Gross Receipts	\$ 474,547.07	\$ 276,105.00	\$ 155,441.07	\$ -
County Apport	\$ 3,118.31			
St.& Fed.Aid	\$ 30,899.07	.	\$ 67,185.09	
Int.,Adm,Rentals	\$ 776.27	\$ -	\$ -	
Expenditures	\$ (150,581.87)	\$ (1,113.08)	\$ (56,212.90)	\$ -
Ending Cash Balance	\$ 328,708.17	\$ 1,959,897.00	\$ 193,313.66	\$ 42,338.71
	Food Serv	Driver Ed	T&A	
Beginning Balance	\$ 676.07	\$ 2,108.25	\$ 66,307.07	
Revenue				
Sales				
Fed/State Reimb	\$ 3,440.87			
Fees/Fundraisers	\$ 2,415.70	\$ 3,350.00	\$ 6,344.89	
Expenditures	\$ (7,563.39)	\$ -	\$ (4,952.36)	
Ending Cash Balance	\$ (1,030.75)	\$ 5,458.25	\$ 67,699.60	

GENERAL FUND

Supplies: A-OX Welding \$29.95, CMI Architectural \$142.00, Discover \$523.12, General Wood \$978.85, Hillyard \$136.42, JH Larson \$546.20, Joe Schnell Welding \$14.00, LP Auto \$150.31, Lowe's \$98.02, Maynard's \$526.61, Office Peeps \$18.73, Roy's Sport Shop \$125.00, Runnings Supply \$62.74, Smith Lumber \$111.80 Fees/Reimbursement: Arlington School \$1,291.67, Duebrook School \$200.00, Imprest \$701.86, NAFME \$228.00, NESD \$397.56, Rodney Freeman \$304.50, SDSSA \$150.00 Travel: Cedar Shore Resort \$183.90,

D Felderman \$25.50, Holiday Inn \$410.00 Utilities: CenturyLink \$366.11, City of Lake Preston \$269.24, Cook's Waste \$184.36, Northwestern \$620.06, Ottertail Power \$1,731.79 Fuel: Coles Petroleum \$1,781.09, Prairie Ag \$874.25 Publications: LP Times \$308.90
Health Insurance: Northern Plains Insurance Pool \$25,535.00
General Fund Total \$39,027.54

CAPITAL OUTLAY FUND

Equipment: CONNECTING POINT \$527.00, Discover \$78.00, Heartsmart \$1,438.00, NSU \$250.00, OFFICE PEEPS \$557.07Riverside Technology \$43,947.00, Swiftel \$432.00 Capital Improvements Tailored Structures \$6,276.85

Capital Outlay Total: \$53,505.92

SPECIAL EDUCATION FUND

Tuition: Behavior Care Specialists \$12,873.50, Lifescape \$13,100.00, Dept. of Human Services \$11,179.06
Equipment: Discover \$85.13, Services: NESC \$3,430.20 Travel: Hope, J. \$151.20, Poppen, P. \$362.88

Special Education Total \$41,181.97

FOOD SERVICE FUND

Food/Supplies: CANS \$40.87, Dean Foods \$160.38, Earthgrains \$91.08, Maynard's \$34.23, SERVALL \$33.60, Variety Foods \$184.70 Food Service Total: \$544.86

Drivers Education Fund Postage: Thomsen, K. \$9.85 Driver's Education Total: \$9.85

Grand Total: \$134,270.14

May Payroll: General \$105,833.48, Benefits \$35,428.44; Special Education: \$13594.63 Benefits: \$4,446.66; Food Service: \$3,709.59, Benefits \$1,205.32; Total May Payroll: \$164,218.12

REVIEW/DISCUSSION ITEMS:

Brian Bindert with Meyer Insurance presented a quote and policy updates with Western Continental for property and liability insurance. Business Manager Curd reviewed the worker's compensation along with property and liability insurance quotes from ASBSD. Supt. Casper and Principal Felderman requested more direction in the bus barn/storage shed proposed project.

NEW BUSINESS:

ACTION 156 - Motion by Anderson second by Woodcock to approve the open enrollment of students #1 and #2. All voted aye, motion carried.

ACTION 157 - Motion by Anderson, second by Olson to approve the worker's compensation policy and quote from ASBSD for the 2017-18 school year. All voted aye, motion carried.

ACTION 158 - Motion by Anderson, second by Hageman to accept the property and liability quote with Meyer Insurance and Western Continental for the 2017-18 school year. All voted aye, motion carried.

ACTION 159 - Motion by Olson, second by Carlson to approve transferring \$300,000.00 from the Capital Outlay Fund to the General Fund. All voted aye, motion carried.

ACTION 160 - Motion by Woodcock, second by Hageman to approve the following:

RESOLUTION NO.1 FY17

ADOPTION OF SUPPLEMENTAL BUDGET:

LET IT BE RESOLVED, that the School Board of the Lake Preston School District #38-3, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

APPROPRIATIONS:

GENERAL FUND

NPIP Reserve Payment Fund \$ 25,535.00

MEANS OF FINANCE:

GENERAL FUND

Contingency \$ 25,535.00

All voted aye, motion carried.

ACTION 161 - Motion by Anderson, second by Woodcock to approve the 2017-18 calendar change of September 22nd Professional Development In-service, no school for students. All voted aye, motion carried.

ACTION 162 - Motion by Hageman, second by Woodcock to approve the Avera PACE membership as the agent for bidding milk and bread products for the lunch program in 2017-18. All voted aye, motion carried.

ACTION 163 - Motion by Carlson, second by Anderson to surplus 35 language and 21 literature textbooks. All voted aye, motion carried.

REPORTS:

Member Woodcock reported on the NESC meeting, stating that most of the meeting was general meeting information with contracts and insurance quotes being reviewed. Business Manager Curd gave her monthly report, noting that the funds for the Extraordinary Cost Fund application were reduced from 75K to 66K due to more requests for reimbursements than the state had funding. Elem Principal/Co AD Felderman attended a Title 1 training in Pierre. He is updating the elementary student handbook where first reading will be in July. Supt Casper reviewed the personnel listing and capital outlay document. He noted that we have had a dozen vehicle conflicts where personal vehicles had to be used. He asked if he could purchase a school car for 10-15K that would help alleviate transportation conflict. Consensus was to purchase a car within those guidelines, and receive authorization from Capital Outlay Committee.

ACTION 164 -Pursuant to SDCL 1-25-2, motion by Anderson, second by Olson to enter into executive session for the purposes of discussing student concerns and personnel 6:35 PM. All voted aye, motion carried.

ACTION 165 - President Nelson declared out of executive session at 7:12 PM.

ACTION 166 - Motion by Anderson, second by Olson to approve the following contracts: Jan Hillestad, Patricia Garry, Amanda Hoover, Joel Warne, Dawn Bindert, Ryan McCutcheon, Betty McGraw, Brooke Virchow, Tonya Bumann, Brad Moe, Klark Thomsen, Barb Jones, Don Bradner, Patricia Nelson, Ramona Gunderson, Angela Jensen, Lisa Cleveland, Mary Smith, Shane Waikel, Loretta Malone, Kristi Odegaard, Dana Felderman, Kristi Curd, Tricia McCloud, Kelsey Smith, Sherry Gullickson. All voted aye, motion carried.

ACTION 167 - Motion by Anderson, second by Olson to adjourn the meeting at 7:15 PM. All voted aye, motion carried.

Next meeting will be held on Monday, July 10, 2017 starting with Budget Hearing at 5:15 PM, in the Lake Preston School District, Superintendent Conference Room.

Kristi Curd
Business Manager

Brian Nelson
President of Board

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