

Minutes of September 12, 2016

The regular meeting of the Lake Preston Board of Education was held on September 12th, 2016 in the Superintendent's Conference room at the Lake Preston School. At 12:00 PM President Nelson called the meeting to order. Roll Call was taken with the following members present: Brian Nelson, Cristy Woodcock, Jerod Olson, Steve Carlson and Brett Anderson; absent: Jodi Tolzin, Ryan Hageman.

Also present were the school administrators-Supt. Casper, Principal Felderman, Bus. Mgr. Curd, and Tech Coord Odegaard; along with Donna Palmlund of the Lake Preston Times.

The Pledge of Allegiance was led by President Nelson.

ACTION 22 - Motion by Carlson, second by Woodcock to approve the agenda as presented. All voted aye, motion carried.

Time was allocated for public comments and conflicts disclosure, none was heard.

ACTION 23- Motion by Woodcock, second by Carlson to approve the consent items as follows: August 8th, 2016 minutes as published; August 2016 financial reports as presented with the summary of cash balances as follows; September claims with listing as follows. All voted aye, motion carried.

Statement of Cash Receipts, Disbursements & Cash Balances Aug-16

Aug-16	General	Cap.Out	Sp.Ed	Pension
Beginning Balance	\$ 226,904.37	\$ 1,462,014.68	\$ 71,597.93	\$ 5,365.01
REVENUES				
Ad Val Taxes,Gross Receipts	\$ 9,906.78	\$ 2,281.65	\$ 1,386.23	\$ 284.89
County Apport	\$ 714.08			
St.& Fed.Aid	\$ 27,614.12	.	\$ 176.00	
Int.,Adm,Rentals	\$ 3,519.60	\$ -	\$ -	
Expenditures	\$ (62,949.81)	\$ (85,388.19)	\$ (16,803.63)	\$ -
Ending Cash Balance	\$ 205,709.14	\$ 1,378,908.14	\$ 56,356.53	\$ 5,649.90
	Food Serv	Driver Ed	T&A	
Beginning Balance	\$ 1,742.43	\$ 2,259.37	\$ 58,706.80	
Revenue				
Sales	\$ 7,093.75			
Fed/State Reimb	\$ -			
Fees/Fundraisers	\$ -		\$ 2,334.10	
Expenditures	\$ (5,486.28)	\$ (151.12)	\$ (2,923.14)	
Ending Cash Balance	\$ 3,349.90	\$ 2,108.25	\$ 58,117.76	

GENERAL FUND

Supply: A-OX Welding \$490.46, Brookings Auto Mall \$77.54, Channing Bete \$235.28, Connecting Point \$70.00, Harve's \$963.69, JW Pepper \$493.40, LP Times \$146.90, Learning Zone Express \$100.80, Maynard's \$97.67, Positive Promotions \$187.90, Rochester \$250.00, Scholastic \$469.32, School Specialty \$67.61, Wilshire Group \$88.50, Youthlight \$107.63;

Dues/Fees: ASBSD \$615.00, Cedarshore Resort \$203.90, Dept of Treasury \$523.83, DCI \$24.00, Kor Management Services \$70.00, NE Administrators \$85.00, NESC \$1,039.42, NE Area Principals Assn \$70.00, SDHSAA \$31.00, TIE \$85.00;

Maintenance: Bode Construction \$255.10, Brookings Rent All \$270.00, Cole Papers \$289.66, Dakota Portable Toilets \$350.00, Discover \$1,155.62, Heartland Paper \$1,099.46, Heiman's Fire \$656.50, Hillyard's \$756.91, JH Larson \$39.15, LP Auto \$3,287.85, Lowes \$118.73, Team Lab \$4,690.00; Utilities: CenturyLink \$364.75, City of Lake Preston \$1,220.60, Cook's Waste \$175.34, Northwestern \$161.29, Ottetail \$1,366.66; Fuel: Coles Petroleum \$779.28, Prairie Ag Partners \$1,220.48; Periodicals: Great Plains Game & Fish \$10.00, National Geographic \$19.00, Smithsonian \$11.00, Sports Illustrated \$20.00; Imprest \$1,559.59 **Fund Total: \$26,470.82**

CAPITAL OUTLAY FUND

Equipment: Connecting Point \$2,294.50, DeMoulin Brothers \$375.37, Hauff Sports \$53.00, Northern Safety \$390.18, Office Peeps \$303.68, Runnings \$259.99, Sioux Falls Two Way Radio \$1,597.96; Books: Discover \$408.38, Houghton Mifflin \$811.44, VoWac \$758.83; Computer Software: Infinite Campus \$600.00, IXL Learning \$825.00; Improvements: Pro-tec Roofing \$48,550.63, Swiftel \$843.17 **Fund Total: \$58,072.13**

SPECIAL EDUCATION FUND

Tuition: Advance \$209.46, LifeScape \$3,094.00, Dept of Human Service \$14,540.15; Mileage: Conrad, T. \$258.72; Supply: Discover \$86.43; Imprest: \$43.25; Purchased Services: NESC \$3,430.20; Due to State: State of SD DOE \$5,380.00 **Fund Total: \$27,042.21**

FOOD SERVICE FUND

Purchased Food: Cash-WA \$912.80, Dean Foods \$292.84, Earthgrains \$148.25, Maynard's \$69.45, Variety Foods \$2,414.96; Reimbursement: Imprest \$43.35; Dues: School Nutrition Assoc \$34.00; Repairs: Warne's Appliance \$267.85 **Fund Total: \$4,183.50**

Checking Account Total: \$115,768.66

August Payroll: General \$94,719.06, Benefits \$33,601.01, Reimbursements: 208.16; Special Education: \$9,607.50 Benefits: \$2,915.41; Food Service: \$3,945.94, Benefits \$1,330.36; Total August Payroll: \$146,327.44

OLD BUSINESS:

ACTION 24 - Motion by Woodcock, second by Olson to set mill levies at maximum level, to request the perpetual \$210,000.00 opt out, and to reduce the five year opt out to \$440,000. All voted aye, motion carried.

ACTION 25 - Motion by Carlson, second by Anderson to approve the proposed budget as listed. All voted aye, motion carried.

**Lake Preston School 2016-17 Budget
GENERAL FUND**

GENERAL FUND REVENUE	
Total Local Revenue	\$ 1,314,101.00
Total County Revenue	\$ 17,500.00
Total State Revenue	\$ 337,549.00
Total Federal Revenue	\$ 81,000.00
Capital Outlay Transfer	\$ 310,500.00
Use of Fund Reserves	\$ 33,700.00
Total All Revenue	\$ 2,094,350.00
GENERAL FUND EXPENDITURES	
Elementary Instruction	\$ 482,990.00
Jr. High Instruction	\$ 157,785.00
High School Instruction	\$ 358,285.00
Title I Programs	\$ 34,050.00
Preschool Program	\$ 35,100.00
After School Program	\$ 20,000.00
Total Instruction	\$ 1,088,210.00
Limited English Proficiency	\$ 250.00
Guidance Services	\$ 64,400.00
Health Services	\$ 750.00
Improvement of Instruction	\$ 2,750.00
Library Services	\$ 8,900.00
Technology Services	\$ 74,450.00
Other Support Services	\$ 1,100.00
Total Support Services	\$ 152,600.00
Board of Education	\$ 15,800.00
Audit Services	\$ 7,500.00
Legal Services	\$ 1,000.00
Superintendent Office	\$ 172,300.00
Elementary Principal Office	\$ 110,600.00
Fiscal	\$ 73,000.00
Medicaid Administration	\$ 750.00
Operations & Maintenance	\$ 159,000.00
Utilities	\$ 70,000.00
Fuel	\$ 50,000.00
Transportation	\$ 42,390.00

Recruitment	\$ 500.00
Total Administrative	\$ 702,840.00
Male Activities	\$ 29,900.00
Female Activities	\$ 32,000.00
Transportation	\$ 9,800.00
Combined Activities	\$ 44,500.00
Total Curricular	\$ 116,200.00
Contingency	\$ 30,000.00
Transfer to Food Service	\$ 4,500.00
Total All Expenditures	\$ 2,094,350.00

CAPITAL OUTLAY FUND

CAPITAL OUTLAY REVENUE	
Total Local Revenue	\$ 690,000.00
Total County Revenue	\$ -
Total State Revenue	\$ -
Use of Fund Reserve	\$ 42,000.00
Total All Revenue	\$ 732,000.00

CAPITAL OUTLAY EXPENDITURES	
Elementary Instruction	\$ 28,000.00
Jr. High Instruction	\$ 13,000.00
High School Instruction	\$ 26,000.00
Total Instruction	\$ 67,000.00
Administrative	\$ 25,000.00
Library Services	\$ 4,000.00
Technology Services	\$ 85,000.00
Operations	\$ 87,500.00
Food Service	\$ 5,000.00
Transportation	\$ 120,000.00
Transfer to General Fund	\$ 310,500.00
Total Administrative	\$ 637,000.00
Extra Curricular	\$ 28,000.00
Total Extra Curricular	\$ 28,000.00
Total All Expenditures	\$ 732,000.00

SPECIAL EDUCATION FUND

SPECIAL EDUCATION REVENUE	
Total Local Revenue	\$ 441,101.00
Total State Revenue	\$ 61,000.00
Total All Revenue	\$ 502,101.00

SPECIAL EDUCATION EXPENDITURES	
Early Childhood	\$ 5,200.00
Mild or Moderate Disabilities	\$ 206,000.00
Center Base	\$ 51,500.00
Learning Disability	\$ 74,000.00
Transition/Tech. Coord.	\$ 450.00
Nurse Service	\$ 6,200.00
School Psychology	\$ 8,400.00
Speech Pathology	\$ 55,801.00
Physical Therapy	\$ 5,000.00
Occupational Therapy	\$ 8,400.00
Emotionally Distrubed	\$ 3,150.00
Cognitive Disability	\$ 17,000.00
Autism	\$ 53,000.00
Transportation	\$ 5,000.00
Administrative Costs	\$ 3,000.00
Total All Expenditures	\$ 502,101.00

PENSION FUND

Total Local Revenue	\$ 39,192.00
Total Retirement Expenditures	\$ 39,192.00

NEW BUSINESS:

ACTION 26 - Motion by Olson, second by Carlson to accept the 2015-16 Annual Report. All voted aye, motion carried.

ACTION 27 - Motion by Woodcock, second by Anderson to approve contracts of Donna Bumann, SPED aid; Tonya Bumann, Head Girls Basketball Coach; and Betty McGraw, Asst Girls Basketball Coach. All voted aye, motion carried.

ACTION 28 - Motion by Olson, second by Anderson to approve the Home School Exemptions presented. All voted aye, motion carried.

ACTION 29 - Motion by Anderson, second by Woodcock to surplus the 2003 school minivan at a value of approximately \$300.00 and other items for disposal, the list is on file in the business office. All voted aye, motion carried.

REPORTS:

Board Member Woodcock reported on the NESC meeting. Business Manager Curd informed the board on new state requirements and future conferences. Elem Principal/AD Director Felderman reported on some upcoming SPED staff training and athletic activities. Supt Casper reviewed the ongoing capital outlay projects and shared a good news comment regarding the success of open house.

ACTION 30 - Motion by Olson, second by Carlson to adjourn the meeting at 1:45 PM. All voted aye, motion carried.

Next meeting will be **Tuesday, October 11th, 2016** at 5:30, in the Lake Preston School District, Superintendent Conference Room.

Kristi Curd
Business Manager

Brian Nelson
President of Board

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